

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

28

August 5, 2003

**FROM: MARY R. SAWICKI, Director**  
**Department of Aging & Adult Services**

**SUBJECT: CONTRACT WITH THE CALIFORNIA DEPARTMENT OF AGING FOR  
COMMUNITY BASED SERVICES PROGRAMS (STATE CONTRACT NO. CB-  
0304-20)**

**RECOMMENDATION:** Approve Revenue Contract (State Contract No. CB-0304-20) with the California Department of Aging in the amount of \$586,029 to provide community based service programs from July 1, 2003 through June 30, 2004.

**BACKGROUND:** Since 1997, the Department of Aging and Adult Services (DAAS) has had the responsibility to administer community-based programs such as the Alzheimer's Day Care and Brown Bag (disbursement of surplus and donated food) programs. Prior to 1997, these programs were administered by the California Department of Aging (CDA). Responsibility was then delegated to the County to allow for better local need assessment and service delivery. In 1998, as a result of the success of the local administration of the above referenced programs, the Linkages (matching/linking clients to required services), Respite, Senior Companion, and Health Insurance Counseling and Advocacy (HICAP) programs were also delegated to the County. Since 1998, the County has received this funding annually based on DAAS' satisfactory performance and meeting program goals.

In a related item presented to the Board of Supervisors today, funding for FY 02/03 is being reduced by \$17,949 from \$739,281 to \$721,332. Due to budget constraints in FY 03/04, the State cut an additional \$135,303 by eliminating the Senior Companion and the Brown Bag programs and reducing HICAP funding and allowable Administration costs. In FY 02/03, through contracted and direct services, DAAS served approximately 2,178 seniors. The decrease in funding will result in an elimination of services to approximately 470 seniors.

Approval of State Contract No. CB-0304-20 in the amount of \$586,029 will allow DAAS to provide community-based service programs in FY03/04 to eligible clients living throughout San Bernardino County. This item is being presented at this time, as DAAS did not receive the State Contract to continue providing community-based services until July 7, 2003.

**REVIEW BY OTHERS:** This contract has been reviewed by HSS Contracts (Lori Ciabattini, Administrative Supervisor) on July 22, 2003; Senior Affairs Commission on July 16, 2003; and the Office of County Counsel (Phebe Chu, Deputy County Counsel) on July 23, 2003. The item has been reviewed by HSS Finance (Kristin Letterman, Administrative Manager) on July 23, 2003 and by the County Administrative Office (Gary Morris, Administrative Analyst) on July 24, 2003.

Page 1 of 2

Record of Action of the Board of Supervisors

28

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**August 5, 2003**

**Page 2 of 2**

**FINANCIAL IMPACT:** Adequate appropriations and revenues of \$586,029 have been included in the DAAS FY 03/04 Budget. All costs associated with this contract will be 100% funded by Federal and State revenues administered by the State. It is not anticipated that this funding will have any further cuts in the proposed State's budget. There is no local cost associated with this contract.

**Cost Reduction Review:** The County Administrative Office has reviewed this agenda item and recommends this action because the programs are fully funded by Federal and State revenue. The County will not incur any local costs as a result of this revenue for FY 03/04.

**SUPERVISORIAL DISTRICTS:** All

**PRESENTER:** Mary R. Sawicki, Director, Department of Aging & Adult Services (909) 891-3917